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| **Ms. Wolf** |
| Criminal Justice Syllabus   Fall 2017 |
| Incarnate Word Academy |

***Course Description***

Criminal Justice is the structure, function, and decision making processes of agencies which deal with both the management and control of crime as well as with criminal offenders. The three aspects of the Criminal Justice system are the police, the courts, and the corrections system. This course is an introduction to the basic concepts of criminal justice, law and the legal system. It will also examine major components of the criminal justice system. This class is designed to help students become more active and knowledgeable citizens by engaging in a critical examination of their legal rights and responsibilities. The ultimate goal of the course is to provide students with a deeper knowledge of the law and their rights as US citizens.

***Topics Covered***

LAP 1- Introduction to Law and the American Legal System

LAP 2- Criminal Law- Substantive Laws

LAP 3- Law Enforcement and Procedural Law

LAP 4- The Courts and Criminal Procedure

LAP 5- Corrections

LAP 6- Appeals, Civil Law, Juvenile Justice

***Text***

 Cole, George F. and Christopher E. Smith. Criminal Justice in America. New York: Thompson Wadsworth, 2008.

***Objectives***

\*Analyze the elements that have shaped the parts of the American judicial system

\*Critically read, discuss, and analyze documents/case studies

\*Write persuasively and use evidence to support analysis

***Outcomes***

\*Become excellent thinkers- read and think critically

\*Gain a clear and concise understanding of the workings of the Criminal Justice System as it applies to daily life

\*Gain basic factual knowledge about law enforcement, courts and correctional systems

\*Improve communication skills by writing papers, journals, case studies, giving presentations, etc.

***Assessments, Scoring, and Open Labs***

**Assessment**

Each Lap will have a series of formative assessments known as learning goals. Each of the Learning Goals will have their own unique assessment. Assessments are designed for the student to show me what they have learned and how the students can communicate to me their knowledge of the goals. No classroom learns exactly the same way so assessments per Lap will undoubtedly vary.

Students who have achieved a satisfactory score, yet want to improve their score, must fill out the Assessment Retake Form. Below is a copy of the Assessment Retake Form. Assessment Retake Forms will be found in a folder by my open lab sign in sheet. Not all retake requests may be granted.

**Scoring Breakdown**

Grades will be broken down on a total point system.

* **Formative Assessment** will consist of homework, open lab assignments, and quizzes.
* **Summative Assessment** will consist of tests, papers, and projects.
* **Final Exam** will be worth **15%** of the total score of the semester.

**Structured Open Lab**

I reserve the right to structure any student who I believe is struggling. This structuring could last a cycle, Lap, or longer. The purpose of structured open lab time is for the student to get more individual assistance in the areas in which they are struggling (homework, quizzes, concepts, in class readings, etc). This is not a tutoring session. Students will be expected to work and put forth a solid effort while structured. Once their grade rises or their effort increases structuring will be lifted. This is not a punishment! This is to aid the student. However, if you miss a structured open lab you will receive a 1-D.

**Open Lab Policies**

1. **Arrive promptly** in appropriate uniform and prepared with materials.
2. **Sign in** to every open lab and indicate what you intend to accomplish.
3. **Open lab is for learning activities, such as LAP activities, conferencing, or group projects.**
4. Work alone silently or quietly and respectfully in small groups.
5. Purses, pencil cases, book bags, or any other kind of bag must be on the floor at all times – no exceptions.
6. Open lab assignments are due on the date and time according to the Lap. Some assignments may be handed in at 3:00, by midnight, or before break. You never know. It really depends on our schedule.

***Expectations***

1. According to school policy, any **phones** that ring during class or open lab will be confiscated
2. No **purses or bags** will be allowed on the desk tops during class or open lab.
3. **Respect** your instructor, your fellow students, and yourself at all times
4. I require **maturity**, responsibility and time management skills in my class.
5. I expect all students to **come** **prepared** to class with their book, paper and pen/pencil every day.
6. I expect all students to **arrive promptly** to class and be ready to begin in a timely manner.
7. I expect all students to **behave** in a responsible and mature manner for the entire class period.
8. I expect all students to **participate** appropriately in class discussions.
9. I expect all students to be in **proper uniform**.
10. I expect all students to complete written assignments using **complete sentences and proper grammar**.
11. Students may be given a **required** **outside** **reading** assignment to enrich the lesson. This will be listed in the lap where appropriate.

***Student Responsibility***

1. I emphasize **responsibility**, **maturity**, and **college preparation** skills in my class.
2. All students are given a **lap** which covers what we are doing for the entire unit.
3. **Every** Practice Assessment, quiz, Learning Goal, project, EQ, etc. is listed in the lap.
4. **Every** due date is listed in the lap.
5. There is **no excuse for not turning in assignments or being unprepared for tests, Learning Goals, or EQ projects/papers**. Time management is a very important skill and it is stressed in my class.

***Email Policy***

If you need to email me with questions, assignments, or other concerns, please note that you must use your school email account, IWA is no longer communicating with outside student emails and you will not have access to your personal email accounts during the school day.  In addition, you must **check your student email account daily**.

***Enrichment***

1. Enrichment is exactly what it sounds like, enriching your understanding and knowledge of the material covered in the Lap.
2. Enrichment is designed to further your understanding of the material and not bail you out if you are struggling in class. **Enrichment activities will never be worth more than 5 points**.
3. Enrichment activities will vary. On some Laps, depending on the material that we are examining, students may be required to visit certain local museum exhibits, watch educational television programs or movies, write short papers over a primary documents, etc.
4. If you are struggling in class concentrate on the assignments and not the enrichment because the assignments are worth more and are more important than the enrichment activities.
5. Enrichment will be added at the end of Lap.

***Absences***

1. If you miss classes consult your Lap for information regarding what you missed. **It is up to you, the student, to figure out what you need to get caught up.** I will certainly help you, but you must take the responsibility in getting caught up. I will not seek you out if you missed a class or did not turn in assignment in.
2. **For all extended absences a timeline for the completion of your work will have to be agreed upon by the teacher and administration.** Contact me if you know that you will be missing school or my class for more than three days.
3. While you were absent, if an assignment has been turned in, **you must turn it in the next calendar day**.
4. Write “**Absent**” on all work

***Ms. Wolf***

***Criminal Justice 2017***

***lwolf@iwacademy.org***

**Student Agreement**

I have read and understand the expectations Ms. Wolf has set forth for my class. I agree to abide by these expectations. If I chose not to do so, I willingly accept the consequences of my decisions.

**Student Name (Printed): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent/Guardian Agreement**

I have read and understand the expectations set forth in Ms. Wolf’s syllabus. I will support my daughter in her endeavors to meet these expectations. Likewise, I understand the consequences if she fails to meet the expectations.

**Parent/Guardian Name (Printed): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_**

**Optional**

**Contact Information**

Parents/Guardians –

Please fill out the bottom portion of this sheet so that I know the way you prefer me to contact you. This is not required, but it is appreciated. I look forward to working with you to help your daughter be successful in my class.

Thank you,

Ms. Wolf

**Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**